



Montana
Office of Public Instruction
Denise Juneau, State Superintendent

opi.mt.gov

Office of Public Instruction
P.O. Box 202501
Helena, MT, 59620-2501
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)
opi.mt.gov

**Request to Host Training Session for
MARS and Criterion-Referenced (CRT) Test Released Items**

Upon request, OPI will provide training on the use of *MARS* and CRT Released Items. If your system or school is interested in the training, please complete the information below and fax this form to: Karen Richem at OPI, 406-444-0743.

NOTE: Please complete this request even if you have already contacted OPI by phone regarding the training. Thank you.

School System: _____

School or Schools in System Requesting the Training:

Contact Person:

Name: _____ Title: _____

Email address: _____

Phone number (please include extension): _____

Type of training requested (demonstrations require a computer and projector)

Demonstration _____

Demonstration and Workshop _____ (workshop also requires a computer lab)

Adobe Connect Webinar _____

Best dates and times for your system/schools. Please list below. We will do our best to accommodate your schedules.

Dates: (1) _____ (2) _____ (3) _____

Amount of Time: ___ 2 hours ___ 3 hours ___ 4 hours Best time(s): _____

Participation information:

Grade level (s) _____

Subject (s) _____

Number of educators from your school/system that will attend _____

Do you have room for educators from other systems/schools in your region?

_____ Yes _____ Number _____ No

FAX TO Karen Richem at OPI: 406-444-0743